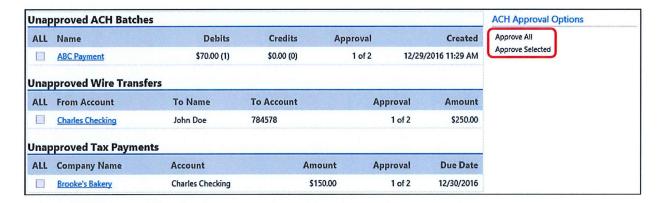
Item Authorization

Cash Management → Transactions → Item Authorization

The Cash Management Item Authorization screen allows users with the proper permissions to authorize unauthorized ACH items.



To approve:

- All displayed ACH items, click Approve All.
- Only selected items, select the check box associated with the transaction(s), then click *Approve Selected*.

Once items have been approved, a screen will display indicating which items were approved.

The following tax payments have been approved:

<u>Brooke's Bakery</u>:: \$150.00 (Requires Bank approval)

The following wire transfers have been approved:
\$250.00 to John Doe [784578] (Requires Bank approval)
\$550.00 to Johnny Johnson [789789] (Requires Bank approval)

The following ach batches have been approved:
<u>ABC Payment</u> (Requires Bank approval)