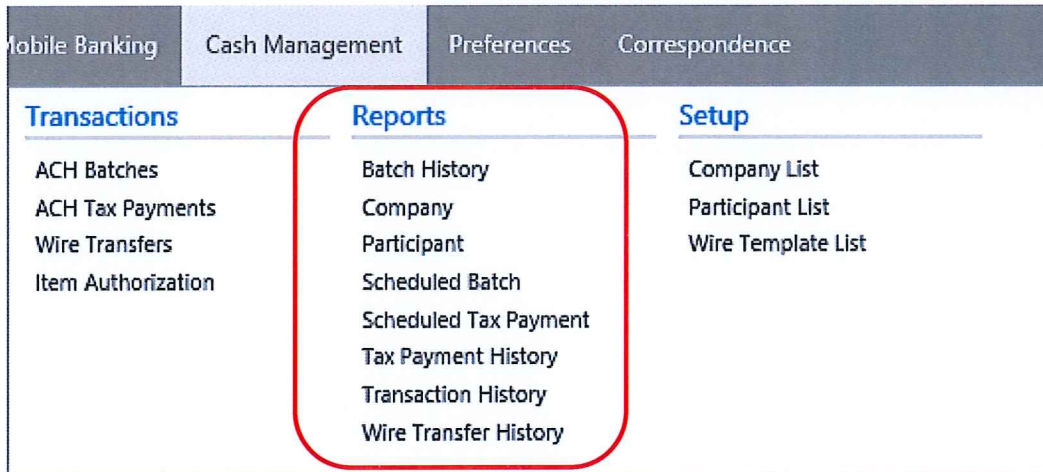# Cash Management Reports

Multiple Cash Management reports are available to help analyze transactions or to view users that have authority to create cash management transactions within Online Banking.

Access the reports from the Cash Management menu.

Mobile Banking	Cash Management	Preferences	Correspondence

Transactions	**Reports**	**Setup**
ACH Batches	Batch History	Company List
ACH Tax Payments	Company	Participant List
Wire Transfers	Participant	Wire Template List
Item Authorization	Scheduled Batch	
	Scheduled Tax Payment	
	Tax Payment History	
	Transaction History	
	Wire Transfer History	

Upon selecting a report from the menu, you will be prompted with search criteria unique to that report. Complete the search criteria as needed and then click **View** to see the report.

*Starting Date	1/1/2017
*Ending Date	1/31/2017
Customer Number	
Schedule Type	Recurring
Company Name	
Offset Account	
Prenote	All Items
Batch Name	
Confirmation #	

View

Batch History

The Batch History report displays batches that were submitted during the selected date range.

Batch History Report			1/10/2017 - 2/28/2017	
Customer	100001	Confirmation #	4559264	
Batch Name	Payroll	Company Name	ABC Company	
Description	Jan. 2017	Offset Account	1	
Disc. Data		Status	Modified	
Entry Class	PPD	Submit	Every 10 day(s)	

Participant Name	Participant ID	Type
Account Number	Bank RTN	Amount
Charles Banker		Payroll
123123	000000000	$1,200.00
Charles Banker		Payment
123123	000000000	$10.00
Nancy Fancy		Payroll
123456	000000000	$100.00
Offset Debit	100001	Offset Debit
1	812435559	$1,311.00
Sally smith		Payroll
1	000000000	$1.00
Total Debits / Total Credits	$1,311.00	$1,311.00

Company

The Company report displays all companies available for use in cash management.

Company Report				12/29/2016
Customer	Company Name	Tax ID	Tax Region	# Batches
100001	Brooke's Bakery	111111111	North	0
100001	Fancy's Deli	1231212345	South	1
100001	ABC Company	123456789	North	7

Participant

The Participant report displays cash management participants and the parameters associated with the search.

Participant Report				12/29/2016
Customer	100001		Participant Type	
Participant Name	Charles Banker		Payroll	YES
Participant ID			Payment	YES
Address			Receipt	YES
			Wire Transfer	YES
City				
State				
Zip				

Name		Bank	Account Number	Type
		0	123123	Checking

Scheduled Batch

The Scheduled Batch report displays current batches with an effective date within the specified date range.

Scheduled Batch Report				7/5/2016 - 1/31/2017
Customer	100001		Confirmation #	3732083
Batch Name	Payroll		Company Name	Fancy's Deli
Description	December		Offset Account	1
Disc. Data			Prenote	Do not send as prenote
Entry Class	PPD		Status	Active
Submit	Once and Save		Effective Date	12/30/2016

Participant Name	Participant ID	Type
Account Number	Bank RTN	Amount
Charles Banker		Payroll
123123	000000000	$500.00
Offset Debit	100001	Offset Debit
1	812435559	$500.00
Total Debits / Total Credits	$500.00	$500.00

Scheduled Tax Payment

The Scheduled Tax Payment report displays tax payments that are scheduled to be processed during the selected date range.

Scheduled Tax Payment Report			7/5/2016 – 1/31/2017
Customer	100001	Due Date	12/30/2016
Offset Account	1	Period End	1/31/2017

Payment Details

Company:	Fancy's Deli	Total Payment Amount	$100.00
Tax Form:	11-C		
Pay Type:	Designated Payment of Interest		
Description:	Tax		
Disc Data:			

Tax Payment History

The Tax Payment History report displays tax payments that were processed during the selected date range.

Tax Payment History Report			7/5/2016 – 1/31/2017
Customer	100001	Date Processed	12/29/2016 9:40:46 AM
Offset Account	1	Status	Processed
Due Date	12/23/2016	Period End	12/30/2016

Payment Details

Company:	Brooke's Bakery	Total Payment Amount	$10.00
Tax Form:	2438		
Pay Type:	Designated Payment of Fees		
Description:	test		
Disc Data:			

Transaction History

The Transaction History report displays transactions that were submitted during the selected date range.

Transaction History Report		2/1/2017 - 2/28/2017
Customer 100001	**Submit Date**	2/8/2017
Reference Code B1D0EF69	**Submit Time**	3:02 PM

Participant Name	Participant ID	Type
Account Number	Bank RTN	Amount
CHRIS SMITH	10634	Payment
879547	91904050	$492.20
Offset Debit	100001	Offset Debit
1	812435559	$708.41
LUCY SMITH	25182	Payment
267534	91901972	$216.21
0000SWIFT CARPET	41-6005906	Receipt
786631	91207087	$708.41
Offset Credit	100001	Offset Credit
1	812435559	$708.41

Wire Transfer History

The Wire Transfer History report displays wire transfers that were created during the selected date range.

Wire Transfer History Report			1/1/2017 - 1/31/2017
Date & Time	From Customer	From Account	Amount
To Bank	Recipient	To Account	
1/9/2017 4:12:36 PM	510386772	354732	$15.00
0	Jane Doe	123123	
1/9/2017 4:08:16 PM	510386772	354732	$25.00
123456789	Johnny Johnson	123456	